## APRIL 1998

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|---|---|---|---|---|---|
| | | | 1    7:00 | 2    7:00 | 3 | 4   DRAGnet see p3   10 AM |
| 5 | 6 | 7    7:00 | 8    7:00 | 9    7:00 | 10 | 11 |
| 12 | 13    7:30 | 14    7:00 | 15    6:30 | 16   7:00 / 7:00 / 7:00AM | 17 | 18   DRAGnet see p3   10 AM |
| 19 | 20    7:00 | 21 | 22 | 23    6:30 | 24 | 25 |
| 26 | 27    7:00 | 28    7:00 | 29 | 30 | | |

**1 — ClarisWorks SIG**
Southdale Library
7001 York Ave South, Edina
John Hunkins, Jr., 457-8949

**2 — Telecommunications SIG**
Epiphany Lutheran Church
1414 East 48th Street S, Mpls
Bert Persson, 861-9578

**4 — DRAGnet**
840 12th Avenue NE
"Help test/sort equipment
(Mac/Apple II)"
Tom Gates, 789-6981
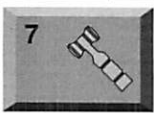
**7 — Board of Directors**
mini'app'les members welcome.
Byerly's
7171 France Ave. S., Edina
Eric Jacobson, 603-9111

**8 — Microsoft Word SIG**
2850 Metro Drive Rm 124, Blmgtn
Tom Ostertag
D 951-5520 E 488-9979

**9 — Macintosh Main**
Washburn Library
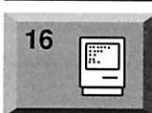5244 Lyndale Avenue S., Mpls
Denis Diekhoff, 920-2437

**13 — Apple II/GS Main**
Augsburg Park Library,
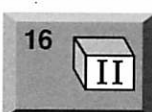7100 Nicollet Ave., Richfield
Tom Gates, 789-6981

**14 — Newton/eMate SIG**
University Club
420 Summit Ave, St. Paul
Jennifer Hunt, 623-4754
jhunt@med.umn.edu

**15 — Photoshop**
Southdale Library
7001 York Ave South, Edina
Denis Diekhoff, 920-2437

**16 — Macintosh Consultants SIG**
Box Suite
Louisiana Ave & Cedar Lake Rd
St. Louis Park
Bob Demeules, 559-1124

**16 — Apple II Novice SIG**
Ramsey County Library
2180 Hamline Ave, Bloomington
Tom Gates, 789-6981

**16 — Quicken/Investment SIG**
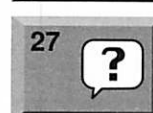2850 Metro Drive, Rm 124
Bloomington
Dale Strand, 835-5872

**18 — DRAGnet**
840 12th Avenue NE
"Help test/sort equipment
(Mac/Apple II)"
Tom Gates, 789-6981

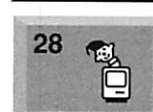**20 — Fourth Dimension SIG**
8200 Humbolt Ave South
2nd Flr. Conference Rm. Blmgtn
David Ringsmuth, 853-3024

**23 — Filemaker Pro SIG**
Partners
1410 Energy Park Drive #5
St Paul
Steve Wilmes, 458-1513

**27 — Macintosh Novice SIG**
Merriam Park Library
1831 Marshall Avenue, St. Paul
Tom Lufkin, 698-6523

**28 — Mac Programmers SIG**
Van Cleve Park Building
901 15th Avenue SE, Mpls
Gervaise Kimm, 379-1836

# mini'app'les

## The Minnesota Apple Computer Users' Group, Inc.
### P.O. Box 796, Hopkins, MN 55343

**Introduction** – This is the Newsletter of mini'app'les, the Minnesota Apple Computer Users' Group, Inc., a Minnesota non-profit club. The whole newsletter is copyrighted © by mini'app'les. Articles may be reproduced in other non-profit User Groups' publications except where specifically copyrighted by the author. (Permission to reproduce these articles must be given by the author.) Please include the source when reprinting.

**Questions** – Please direct questions to an appropriate board member. Users with technical questions should refer to the Members Helping Members section.

**Dealers** – mini'app'les does not endorse specific dealers. The club promotes distribution of information which may help members identify best buys and service. The club itself does not participate in bulk purchases of media, software, hardware and publications. Members may organize such activities on behalf of other members.

**Advertisers** – For information, see Newsletter Ad Rates box within this issue.

**Newsletter Contributions** – Please send contributions directly to our Post Office, Box 796, Hopkins, MN 55343 or upload them to our BBS at 824-4394.

Deadline for material for the next newsletter is the 1st of the month. An article will be printed when space permits and, if in the opinion of the Newsletter Editor or Manager, it constitutes material suitable for publication.

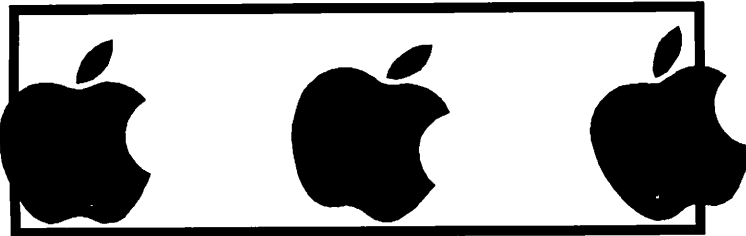**Editor/Publisher:** Tom Ostertag  488-9979

**Newsletter Layout:** John Hunkins

**mini'app'les BBS** –824-4394, 24 hrs. Settings: 8-1-0. Call in with FirstClass® Client software or any text-based terminal program.

**mini'app'les Voice Mail** – 229-6952

**mini'app'les WWW site:** http://www.miniapples.org

**Printed by
Stout Typographical Society**

## Table of Contents

## CHANGE OF ADDRESS

Moving? Going to be away from home and leaving a forwarding address with the Post Office? Please send us a Change of Address when you are informing others. By using a moment of your time and a few cents to drop us a card, you save the club some money and you get your newsletter delivered promptly to your new address. If you don't inform us, the Post Office puts your newsletter in the trash (they don't forward third class mail) and charges the club for informing us of your new address. Change of Address should be sent to the club's mailing address: mini'app'les, Attn: Membership Director, Box 796, Hopkins, MN 55343.

## Volunteer Opportunities

Come join mini'app'les members for some excellent volunteer opportunities. This is your chance to show us your computer knowledge and to help others along the way.

**Computer Testing**
*Help Test Apple II equipment*
DragNet
840 12th Ave NE, Minneapolis
April, 4th & 18th
Contact: Tom Gates, 789-6981

# Members Helping Members

| Macintosh | Key |
|---|---|
| Claris Draw | 3 |
| Claris Resolve | 2 |
| Claris Works | 2,8,9,10 |
| Cross-Platform File Trnsfr | 6 |
| FileMaker Pro | 2 |
| First Class | 2 |
| MacWrite Pro | 2 |
| Microsoft Excel | 3,6,7 |
| Microsoft Word | 6 |
| MYOB | 7 |
| Photoshop | 4 |
| Quicken | 3 |
| System 7 | 9 |
| Word Perfect | 5 |
| New Users | 11 |

If you would like to be a "Members Helping Members" volunteer, please e-mail John Hunkins Sr. with your name & phone number on our BBS, or leave a voice-mail message at 229-6952, or use the MultiForm mailer near the back of this issue.

| AppleII | Key | AppleIIGS | Key |
|---|---|---|---|
| Appleworks | 1,6,9 | Hypercard GS | 1 |
| Applewriter | 6 | Smartmoney GS | 1 |
| Publish It! | 1 | | |
| To. Superfonts | 1 | | |
| To. Superform | 1 | | |

| # | Name | Phone | Key |
|---|---|---|---|
| 1. | Les Anderson | 735-3953 | DEW |
| 2. | Brian Bantz | 956-9814 | DEW |
| 3. | Mike Carlson | 1-218-387-2257 | D |
| 4. | Eric Jacobson | 645-6264 | D |
| 5. | Nick Ludwig | 593-7410 | DEW |
| 6. | Tom Ostertag | 488-9979 | EW |
| 7. | Ardie Predweshny | 823-5111 | D |
| 8. | Owen Strand | 427-2868 | D |
| 9. | Bruce Thompson | 546-1088 | EW |
| 10. | Pam Lienke | 457-6026 | EW |
| 11. | Tom Lufkin | 698-6523 | EW |

*D-days (generally 9 a.m. to 5 p.m.)*
*E-evenings (generally 5 p.m. to 9 p.m.)*
*W-weekends (generally 1 p.m. to 9 p.m.)*
*In any case, call at reasonable hours and ask if this is a convenient time for them. By the way, these volunteers can also be reached on our BBS! We appreciate your cooperation.*

# What was happening in the Mini'app'les Newsletter

*compiled by Ken Slingsby*

This series is presented to provide a link to our past. The snapshots of articles and advertisements appearing in the Mini'app'les newsletters of yesterday are meant to entertain and enlighten rather than to poke fun at our past. Enjoy.

**5 Years ago...**

April 1993. No newsletter published this month. For reasons, see this column in last month's NL.

**10 Years ago...**

April 1988. This 28 page newsletter featured many locally written articles and eDOM descriptions. Several of the advertisements caught my eye. For $30.00 members could get LaserWriter cartridges recharged. The price included pickup and delivery! A print shop located in the Yorktown Mall featured self service Mac SE computers, LaserWriter output, professional typesetting and design along with the usual print shop services. A newly organized service featured "temporary office employees specializing in the Apple Macintosh". Another local company offered a MacChuck program and cable which enabled the user to operate DOS programs on your PC through a window on the Mac, clipboard copy and paste functioning on the PC and complete control of the PC via the Mac. The program sold for $79.95; the cable for $34.95. The club had set a goal of 1988 members in 1988. The circulation for this issue was 1350. Apple had just announced price reductions on the Mac Plus and hard disks. The Mac Plus was $2,199, now selling for $1,799. The HD20SC was $1,299, now sells for $1,099. If you wanted a LARGE hard drive, the HD80SC was $3,199 and now sells for $2,799. Hard drive prices include the cable and terminator plug.

**15 Years ago...**

April 1983. This 32 page newsletter was printed on an Apple LQP (Daisy Wheel). That printer produced much easier to read text than the previous dot matrix printer. Mini'app'les was preparing to have a booth in the Mankato Microfair. Plans were being made for the second National Computer Show in September. Show promoters hadn't yet named the show. The first show had been called Applefest, but that name was reserved for San Francisco and Boston (different promoter??). There was two pages dedicated to platform statements made by prospective candidates for office. Roger Flint published an article for adding a homemade numeric keypad to the Apple II. Some of the other items he described included a graphics tablet and an auto key repeater. (Recall the Apple II did not have the automatic key repeat feature.) Apple brochures stated a breakdown of customers as: Home/hobby - 38%; Medium/Large business - 32%; Small Business - 12%; Education - 10%; and Science/Industry - 8%. About this time, Apple had sold 800,000 units. Dayton's offered a computer repair service, handling in warranty as well as out-of-warranty service.

# Express Your Surf with Surf Express

*A Review of Connectix's Surf Express*
*By Bryan Lienke*

Do you get anxious waiting for web pages to load? Well, then Connectix Surf Express may be the product for you. Connectix realized that most people have favorite sites and wanted users to be able to access those sites as fast as possible, so they came up with a better web site caching system. When installed, Surf Express works as a proxy server. You ask, "What is a proxy server?" A proxy server provides a cache for pages you have already viewed, so the next time you visit that site the pages load from a cache on your hard drive rather than from the Internet.

All you need to do to install Surf Express is insert the Surf Express CD and double click on the installer; it sets up the proxy server for you. From here you're set to start expressing your surf. If you choose, you can use the general settings window to adjust the cache size, maximum image size, minimum cache life, and the DNS information caching life. The cache size defaults to 10 megabytes (MB), but you can increase or decrease it, realizing the minimum value is 1 MB and the maximum value is whatever space you have free on your drive.

In studies done by Connectix using 28,800 bits per second (bps) modems, browsers with Surf Express loaded web pages up to 36 times faster than browsers without Surf Express installed. Most users see pages loaded about four to five times faster than previous loads. After installing Surf Express on my machine I saw a noticeable increase in reloading pages from cache over the standard browser cache. The faster your machine, the faster Surf Express accelerates your surfing experience; the faster your hard drive, the more beneficial the caching technology.

Surf Express has a street price of about $35. System requirements include a PowerPC processor, Mac OS 7.5.X or higher, 16 MB of ran-

dom access memory (RAM), a TCP/IP based Internet connection, 12 MB of unused hard drive space, and Netscape 3.0 or Microsoft Internet Explorer 3.0 or higher.

# Good Deals #52
*by Ken Slingsby*

This is another installment in a series of articles which list press releases. All articles included here were posted on either Apple' web site or via the User Group Connection. These are roughly the same sources as prior articles in this series.

The PRESS RELEASES are to make you aware of the new products. You may have to hunt to find a dealer that supports the product. The GOOD DEALS are special offers that may be in limited supply. Many are limited time offers.

Mini'app'les makes no claim as to the usefulness or quality of the products offered herein. The User Group does not endorse the products and is not supporting the products. The following is not paid advertisement. There may be other products mentioned on our BBS or other services not appearing here. If so, that is an omission, not a refusal of the product. As in all purchases, buyer beware!

Products and names mentioned in this document are trademarks of the respective companies. All Rights Reserved. Apple-Authorized User Groups may redistribute this information to their members (or use it to recruit them) at meetings, in newsletters, by fax, or bulletin board systems.

# PRESS RELEASES

### New Apple Macintosh Server G3 Doubles Network Performance

CUPERTINO, California—March 2, 1998—Apple Computer, Inc. today announced the Macintosh Server G3. The new Macintosh Server G3 provides customers with one simple product line capable of more than 500 possible build-to-order configurations through the Apple Online Store. All configurations are built on the strength of the PowerPC G3 microprocessor, delivering twice the network performance of previous Apple server products. The PowerPC G3 is combined with RAID reliability, 100Base-T throughput, Mac OS 8 stability, and AppleShare simplicity to deliver unmatched value to classroom, workgroup and small business networks.

Macintosh Server G3: estimated retail U.S. $4,999 266MHz/128MB SDRAM (supports up to 384MB)/2x4GB UW SCSI Hard Drive/24xCD-ROM/512K L2 backside cache and 10/100 Fast Ethernet

### Apple to Focus National Retail Efforts Around CompUSA Computer Superstores

CUPERTINO, California—Feb. 2, 1998—Apple Computer, Inc. today announced that it is focusing its national retail efforts with CompUSA Computer Superstores (SM) nationwide and their newly created "store within a store" environments.

Apple and CompUSA announced their mutual efforts to launch the new "store within a store" retail environment for selling Apple products and technology on Nov. 4, 1997. CompUSA has now substantially completed the rollout of the dedicated "store within a store" environment at its 148 CompUSA Computer Superstores. Mac sales have been tremendously successful in these environments, substantially increasing the percentage of Mac CPU sales to total CPU sales from 3 percent to 14 percent after opening the Apple "store within a store" environments.

As a result of this focus, Apple's currently available hardware products will be phased out of Best Buy, Circuit City, Computer City, Office Max and Sears.

In addition to CompUSA stores, Apple will continue to offer products at the retail level through regional retail chains, specialized Apple dealers, computer dealers, VARS and catalogs. These represent over 3,500 locations in the U.S.

### ISO Adopts QuickTime File Format as Starting Point for Developing Key Component of MPEG-4 Specification

CUPERTINO, California—Feb. 11, 1998—Apple Computer Inc., IBM, Netscape Corp., Oracle Corp., Silicon Graphics Inc. and Sun Microsystems Inc. today announced that the International Standards Organization (ISO) has adopted the companies' joint proposal to use Apple's QuickTime File Format as the starting point for the development of a unified digital media storage format for the MPEG-4 specification.

The six companies now look forward to collaborating with other companies and industry bodies to further refine the specification and QuickTime file format—ensuring that MPEG-4 quickly gains market acceptance. About MPEG

MPEG-2 is the standard for entertainment quality video and audio and is the format of choice for DVD (Digital Versatile Disc) and DVB (Digital Video Broadcasting). MPEG-4 is an emerging digital media stan-

dard currently being defined by ISO's Moving Picture Experts Group (MPEG) that will enable users to select, view and manipulate audio, video and other forms of digital content. By the adoption of the QuickTime file format as the starting point for an MPEG-4 standard, users are assured that all digital media content can be authored in a common file format which also supports real-time video and audio streaming. This digital stream can then be delivered over the Internet, corporate networks or broadcast directly into the home. By utilizing a QuickTime-based file format, the vast majority of existing hardware, software and digital content would work seamlessly with this next-generation version of MPEG.

### Apple Cuts Prices on Power Macintosh and Display Products

CUPERTINO, California—March 2, 1998—Apple Computer, Inc. today announced price cuts on its Power Macintosh G3 line of personal computers and AppleVision displays.

Example configurations and pricing include: Power Macintosh G3 Desktop 233MHz PowerPC G3 RISC processor/512K level 2 "backside" cache/32MB RAM/4GB IDE hard drive/24x-speed CD-ROM drive (maximum) was $1,999.00 - now $1,699

Power Macintosh G3 Desktop 266MHz PowerPC G3 RISC processor/512K level 2 "backside" cache/32MB RAM/4GB IDE hard drive/24x-speed CD-ROM drive (maximum)/100MB Zip drive was $2,399 - now $1,999

Power Macintosh G3 Minitower 233MHz PowerPC G3 RISC processor/512K level 2 "backside" cache/32MB RAM/4GB IDE hard drive/24x-speed CD-ROM drive (maximum)/56Kbs modem was $2149 - now $1,999

Power Macintosh G3 Minitower 266MHz PowerPC G3 RISC processor/512K level 2 "backside" cache/32MB RAM/6GB IDE hard drive/24x-speed CD-ROM drive (maximum)/ 100MB Zip drive/com-

posite/S-video in/out was $2,999 - now $2,499

Power Macintosh G3 Minitower 266MHz Power PC G3 RISC processor/512K level 2 "backside" cache/128MB RAM/4GB Ultra/Wide SCSI hard drive with PCI card/24x-speed CD-ROM drive (maximum)/6MB SGRAM video memory/10/100BASE-T Ethernet PCI card/128-bit 2D/3D graphics PCI card with 8MB VRAM was $4,199 - now $3,799

Apple also reduced prices on several displays with AppleVision 750 being reduced from $849 to $699, AppleVision 750 AV from $949 to $799; AppleVision 850 from $1,849 to $1,649; and AppleVision 850 AV from $1,999 to $1,799.

These products are available at the Apple Online Store (*www.apple.com*) or through Authorized Apple Resellers. All prices given are estimated retail prices. Actual prices may vary by reseller.

# GOOD DEALS

### Deals From The User Group Store

#### Highlights:

Apple & UMAX Refurbished Systems In-Stock...High-end refurbished systems arriving next week...Members, be sure to pass the word to everyone in your group!!

To place an order: 800-350-4842

### Apple Performa 6400/180 (#05959)

2600 points . . $899. . .(20 in-stock) 180MHz 603e/16MB RAM/1.6GB HD/8x CD/28.8 int modem/kbd/mouse

### SuperMac C500/180LT (#30575)

2300 points . . . $769 . . .(20 in-stock) 180MHz 603e/16MB RAM/1.2GB HD/8x CD/256k cache/kbd/mouse

### SuperMac C600/200 (#30577)

2800 points. . . $999. . .(20 in-stock) 200MHz 603e/16MB RAM/2.1 GB HD/8x CD/33.6 modem/256k

cache/kbd/mouse

### SuperMac C600/240LT (#30588)

3200 points. . . $1139. . .(10 in-stock) 240MHz 603e/24MB RAM/2.1 GB HD/12x CD/33.6 modem/256k cache/kbd/mouse

### Hitachi Pro 500 15i Color monitor (#72050)

900 points. .$329 . (15 in-stock) 15" flat/0.28mm dot pitch/1280x1024 maximum resolution

### PowerMac 8600/200 (#05966)

5500 points. . . $1849. . . (15 in-transit) 200MHz 604e/32MB RAM/2 GB HD/12x CD/256k cache/ZIP/Video in-out/kbd/mouse

### Performa 7300/200 (#05965)

4300 points. . . $1449. . . (10 in-transit) 200MHz 604e/32MB RAM/2 GB HD/12x CD/256k cache/kbd/mouse

### SuperMac S900/200 (#30580)

4700 points. . . $1599. . . (10 in-transit) 200MHz 604e/32MB RAM/2 GB HD/8x CD/512k L2/kbd/mouse

*Refurbished products include a 90-day warranty. Add a Service Net 2-year warranty for as little as $119.95.*

The User Group Store - Where members shop!
Web page: *http://www.ugstore.com*
Email: *ugsales@ugstore.com*
Phone: 800-350-4842

# Ongoing Deals for Mini'app'les Members

*Submitted by Tom Gates and Bert Persson*

The following businesses have agreed to provide ongoing discounts to members of mini'app'les. When you contact these companies, please identify yourself as a member of mini'app'les to qualify for these discounts. For questions related to these discount offers, please contact Tom Gates - (612) 789-1713 evenings and weekends.

## CartridgeCare, Inc.

CartridgeCare, Inc. of Roseville is offering Mini'app'les members an additional $5.00 off the cost of laser printer cartridges. They handle supplies for, and do repair work on equipment from a number of manufacturers. For example: Apple, Canon, HP, IBM, Epson, Sharp, Brother, Panasonic, Okidata, Minolta, to name a few. They also provide free next-day delivery and core pickup in the metro area.

For additional information about the user group discount and other services, contact Michael Gigot at (612) 331-7757.

## Macmillan Publishing/Peachpit Press

Once again we are offering a 40 % discount on Peach Pit Press and MacMillan family of book companies (Hayden, Adobe Press, Que, Sams, Brady, NRP, and Alpha). Contact person for Peach Pit Press is Keary Olson, he can be contacted at SIG meetings or on our BBS (home phone 724-0031). In order for our members to receive the 40% discount, Peach Pit Press requires that a number of books be orderd at the same time. Therefore please allow at least 4-8 weeks when ordering books from Peach Pit Press. Minnesota sales tax and a $ 0.50 shipping charge will be applied to each book ordered. The 40% off MacMillan book offer can be applied on individual purchases plus Minnesota sales tax and a s/h charge. Use the mini'app'les account number # 10782880 -when ordering.

MacMillan Publishing produces frequent listings of new titles that have been added to their catalog. Mini'app'les will attempt to have these available on the BBS in addition to the catalogs.

## Power Protection Products

Surge Protection strips, Battery backups, line conditioners, etc. Contact Keith Kalenda at Business Security Products (612) 789-1190. 1/3 off APC SurgeArrest line of products 25% off APC BackUPS, SmartUPS and related products.

# The Newsletter Is Late! Now What Do I Do?

*by John C. Hunkins, Sr., Publications Director*

It does happen, the newsletter does not arrive before the first of the month. Your newsletter staff strives to get your newsletter to you on time. Sometimes it doesn't happen. Why? First, we are human. Second, we are volunteers and sometimes there are other priorities more pressing. Our position is to produce a fine newsletter foremost; if it is a few days late, so what?! It is not like you are going to lose out a super deal on a new Mac.

The worst that is going to happen, is that a SIG is not meeting at its usual location, you go to the usual location, and find the SIG meeting is elsewhere. So what are you going to do when the newsletter hasn't arrived? Call Ghost Busters! Wrong, they don't know when and where the SIGs are meeting. You have four options:

• Go on the club BBS and check the calendar for the month is the Calendar Folder. If you are not on the BBS, talk with Bruce Thompson at one the SIG meetings or give him a call (his phone number is listed on the inside of the front cover). The software is free. If you still have problems, ask about at one of the SIGs; I'll bet there is someone who will come over to your home and get your system set up.

• Check our web site at *http://www.miniapples.org* and follow the links to the calendar section. Not only will you find meeting times and locations, but also descriptions of each meeting.

• Call the club voice mail telephone number; it is also listed inside the front cover. Tom Gate's has an announcement of upcoming SIG meetings. You can even leave a message.

• Check an old newsletter. SIGs usually meet the same day of the month every month. Now there are some exceptions, and locations and times do change. Figure out from the calendar on the front cover, when that SIG should be meeting next. (You will see that the ClarisWorks SIG meets on the first Wednesday, the Telecom SIG on the first Thursday, and so forth) Call the contact listed on that old calendar and inquire when and where the SIG will be meeting. Please call that person well in advance the meeting such that they will have sufficient time to respond to you.

There is also a one sheet handout describing the various SIGs, the topic, the contact person, and the usual meeting day and location. Look for one at a SIG meeting. I also hope to get it posted on the BBS in the 'about mini'app'les Folder' in the 'Member's News Folder' in both a RFT and ClarisWorks 4 document formats. Please look for it; you are encouraged to download it and print a copy for future reference.

We appreciate your understanding in this matter. We welcome reviews and articles from club members. If you read articles from other publications that you believe would be of interest to club members, we are interested in reprinting those also provided the appropriate permission is granted.

# Grand Opening, Apple Store within a store at CompUSA

*by John C. Hunkins, Sr.*

Young John and I were at Woodbury CompUSA store at the 9 a.m. Grand Opening on March 14, 1998. Young John, layout editor of this fine newsletter, was the closest thing to a representative of Apple Computer, Inc. and had the honor to cut the ribbon. We met Kyle, the MacMan at the Woodbury store. We shared with Kyle the basic information about mini'app'les and how we all can work together to promote Macs. As some of the first customers, Young John and I were awarded T-shirts, and in the first drawing, Young John won a copy of Civilization II from MacSoft. We talked with some folks. One fellow had heard of mini'app'les but had no knowledge of what we are about. Having very few SIG meetings in the eastern part of the Twin Cities has the effect of drawing low interest from residents from this side of town.

We left the Woodbury store and headed over to the Roseville store. We met Michael the MacMan there,

and Bill Maddox the General Manager of the store. We had a nice chat with Bill about we need to work with one another. I need to get some information to Bill about mini'app'les.

Both stores were set up almost identical, although the Woodbury store had more of an entrance feel as one walked into it. There were a large number of systems on display and up and running. These two Apple store within a store stores were well organized; CompUSA is off on a good start. I would offer the CompUSA folks the following suggestions:

• load ClarisWorks on every demo system

• carry The Little Mac Book in stock

My reasons. ClarisWorks is the one software package that will do 99 percent of what 99 percent of us need to do on our Macs. I went to show ClarisWorks to one individual and had to search three machines before I found it. The Little Mac Book is a great book; Tom Lufkin,

host of our Mac Novice SIG describes The Little Mac Book as 'if you are going to buy only one Mac book, The Little Mac Book is the one; if you haven't purchased a Mac book yet, The Little Mac Book should be your first purchase.' In other words, it is a must have book. At one of the SIGs when someone wants to know where to buy The Little Mac Book, I don't want to tell them to try 'here' and try 'there', I would like to give them the name of a store that I know stocks it, and CompUSA could and should fit that bill.

In talking with all the folks at CompUSA, I sensed some hesitancy on their part on how to deal and work with User Groups. I get the feeling that 'Corporate' in Dallas has them on a short leash. CompUSA needs to Think Different and that is difficult, especially for corporate bureaucracies. Perhaps Apple Computer can help here and work with CompUSA and User Groups across the country in developing working relationships.

# Bylaws of Minnesota Apple Computer Users' Group, Inc. (Proposed)

In the following text, additions are shown as <u>addition</u>, and deletions are shown as ~~deletion~~.

## A. NAME OF ORGANIZATION

The name of the organization is Minnesota Apple Computer Users' Group, Inc. hereafter called "mini'app'les."

## B. PURPOSE

The purpose of the organization is to promote the dissemination of information concerning the use of Apple Computers and products related thereto, and to share the knowledge of members at large concerning their talents and information pertaining to computers in general.

## C. MEMBERSHIP

1. Members of mini'app'les are required to pay annual dues, which will be due on the anniversary of the month they joined.

2. The actual amount of dues will be set by the board. A application fee may be charged at the discretion of the board.

3. Annual dues must be received by anniversary date or membership shall be terminated.

4. Membership rights will be extended to the immediate household upon receipt of dues from the household.

5. Each membership shall have the right to cast one vote.

6. Membership will not be denied because of race, creed, color, sex, or national origin.

7. Members are expected to abide by these bylaws.

8. Benefits of membership shall include:

A subscription to the mini'app'les newsletter.

Eligibility to purchase mini'app'les software.

Eligibility to participate in mini'app'les sanctioned activities.

## D. LEADERSHIP

1. The officers of mini'app'les, shall consist of the following positions:

• President

• Past President

• Vice President

• Secretary

• Treasurer

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- Publications Director
- ~~Software Director~~
- ~~Operations and Resources Director~~
- Interest Group Directors ~~(2)~~
- ~~Membership~~ Marketing Director

These ~~eleven~~ eight officers are the governing board of the mini'app'les and all mini'app'les business will be conducted by this board.

2. Except for the Past President, officers are elected for term of one year. The term runs from May 1 to April 30. The office of Past President will automatically be given to the retiring President. If a President is elected for sequential terms, the incumbent Past President will remain in office. If Past President resigns or relinquishes office, the President shall appoint a Director at Large to complete Past President term and duties.

3. If an officer resigns or relinquishes office, the President shall appoint a replacement in a timely manner subject to board approval.

4. If the President resigns or is unable to perform the duties of the office; the Vice President shall assume those duties.

5. In the absence of the President and Vice President the officers may appoint an acting President.

6. Board members may be removed from office by a two-thirds majority vote of the board. A recall election shall be held within 60 days of presentation of an impeachment petition bearing the verified signatures of at least five percent of the membership.

7. The President, Vice President, or Secretary may call a general membership meeting. Membership shall be notified of time, place, and purpose of meeting through the mini'app'les newsletter or a special mailing.

8. Election of Officers.

   a. Nominations will be made by a nominating committee.

   b. Further nominations from members will be accepted at a general membership meeting to be held in February.

   c. The subsequent list of nominees with such statements as they may wish to make pursuant to their candidacy shall appear in the April newsletter.

   d. The election will be by means of a written ballot as published in the April newsletter. Ballots will be accepted at mini'app'les meetings or by mail. All ballots must be received by April 28th. A simple majority of those voting is necessary for election. Results of this election shall be published in the newsletter not more than 60 days following the election.

9. Board members must be paid up members of the mini'app'les. If a board member's membership lapses, they have effectively resigned from the board of directors, and the board shall so notify them and make record in the minutes.

10. No member or membership may hold more than one board position or vote except as noted in bylaws.

### E. LEADERSHIP RESPONSIBILITIES

1. General Duties. The duties of the elected officers are in general to:

   Promote the purpose and membership of mini'app'les.

   Administer the bylaws of the mini'app'les.

   Assure the financial well-being of the mini'app'les.

   Attend and report at each board meeting.

   Carry out decisions of the board in a timely manner.

   Appoint staff and committees as necessary, subject to board approval.

   Communicate to the board the needs of appointed staff and membership in general.

2. Duties of the President. The President will:

   Provide leadership and direction to the general membership and to the board of directors.

   Prepare an agenda for each board meeting.

   Chair mini'app'les board and general membership meetings at which business is conducted.

   Assign duties to board and staff members.

   Establish goals to be reached during the term in office.

3. Duties of the Vice President. The Vice President will:

   Assist the President with the duties of that office and in the absence of the president, assume the duties of that office.

   Organize the program, facilities and equipment for general membership meetings including meetings for nominations or voting by membership.

   Coordinate participation in events, such as trade shows and seminars.

4. Duties of the Treasurer. The Treasurer will:

   Maintain the mini'app'les financial records and records of mini'app'les assets.

   Prepare a written financial report to include income, disbursements, current account balances and assets, at each board meeting. This report will be included in the minutes.

   Prepare an annual budget.

   Be cognizant of and act upon requirements of the IRS and Minnesota State Department of Revenue in a timely and efficient manner.

   Administer the collection of all monies due the mini'app'les.

   Establish and maintain bank accounts in the name of the mini'app'les.

   Deposit all monies in the mini'app'les bank account(s) in a timely and efficient manner.

   Pay all bills and demands as authorized by the board.

5. Duties of the Secretary The Secretary will:

   Record in a permanent form the minutes of all board and general membership meetings at which

business is conducted.

Record the results of elections.

Archive and maintain all mini'app'les records other than those kept by the Treasurer.

Keep a mini'app'les calendar.

Assist the President and Vice President in correspondence as required.

6.Duties of the Past President. The Past President will:

Provide continuity in the leadership of the mini'app'les.

Assist the President with the duties of that office.

Provide historical references for decision making process.

7.Duties of the Publications Director. The Publications Director will:

Oversee publication of the newsletter.

Appoint with consent of the board:

Newsletter Editor and assistants

Advertising Coordinator

8.~~Duties of the Software Director. The Software Director will:~~

~~Oversee all software publication efforts.~~

~~Coordinate acquisition and duplication of software.~~

~~Appoint with consent of the board:~~

~~Software Editor(s)~~

~~Software Sales Coordinator(s)~~

9.~~Duties of the Operations and Resource Director. The Operations and Resource Director will:~~

~~Oversee all matters related to operations and resources of the mini'app'les and its members.~~

~~Coordinate the use of equipment owned by mini'app'les.~~

~~Maintain a consultant and information network for the mini'app'les.~~

~~Appoint with consent of the board:~~

~~Hardware and Software Advisor(s)~~

~~Bibliographer~~

~~Hardware Coordinator(s)~~

~~BBS Coordinator~~

10. ~~Membership~~ Marketing Director. The Membership Director will:

Oversee the maintenance and processing of membership records and materials

Promote membership

11. Duties of the Interest Group Directors. The Interest Group Directors will:

Oversee all matters related to the development and maintenance of Special Interest and Community Interest groups

Encourage and assist in the formation of new interest groups

Act as spokesperson to the board for group representatives

## F. FINANCIAL

1.The mini'app'les will maintain an account(s) at a local financial institution. Such accounts shall bear interest as the law allows.

2.The Signatories on the account(s) shall be:

President

Vice President

Treasurer

3.One signature will be required to disburse funds from the account(s).

4.The authorization of expenditures will be accomplished by the board approving an annual budget that covers the mini'app'les budget year. The budget year shall run from August 1 to July 31. Those expenditures not budgeted items, or budgeted items which exceed the budgeted amount by more than $25.00 will require majority approval of the board.

5.Proper verification of expenditures will be required before the funds will be disbursed.

6.In the event of dissolution of the corporation, the entire net assets remaining after payment of any or all liabilities and obligations of the corporation shall be disbursed in a manner agreeable to a majority of the board members at a specially

convened open board meeting and consistent with IRS and State regulations. Notice of this meeting shall be made known to all mini'app'les members through the newsletter or a special mailing 30 days in advance of the meeting.

7.A Surety Bond shall be obtained, naming the above signatories as principals.

## G. BOARD MEETINGS

1.The business of the mini'app'les will be conducted at board meetings, except for general membership meetings or voting by the general membership.

2.The Board of Directors shall meet at least every other month at a place and time designated by the mini'app'les president.

3.A quorum shall consist of ~~a simple majority of the~~ 4 or more officers ~~holding office~~ and no business shall be transacted if a quorum is not present.

4.Notice of board meetings shall be published ~~appear in the mini'app'les newsletter~~ 30 days in advance of all regularly scheduled board meetings.

5.In emergency situations, officers may agree to meet at any time, but all business transacted will be subject to reconsideration at the next regularly scheduled board meeting. Minutes of the emergency meetings shall be made publicly available in the next issue of the mini'app'les newsletter and/or at the request of any member.

6.The board of directors may designate three or more of its members to constitute an executive committee. To the extent determined by the board, the executive committee has the authority of the board in the management of the business of mini'app'les. The executive committee shall act only in the interval between board meetings and at all times shall be subject to the control and direction of the board. Any activity shall be reported to board at next meeting.

7.Minutes of the board meetings will be ~~published in the mini'app'les~~

newsletter ~~not~~ made available no later than 60 days following that meeting.

8. All meeting of the board will be open to the general membership of the mini'app'les.

9. All members are encouraged to bring issues to the board. This shall be done by submitting agenda items in writing to the president in advance of the board meeting.

10. Decisions will be made by a simple majority of the board members present, the President voting only in the case of a tie.

11. At least once per year, the board will examine these bylaws for needed changes following the procedure set forth in section H.

## H. BYLAWS

1. Requests for changes in the bylaws will be made in the mini'app'les newsletter at least four months prior to the election of officers.

2. The board will act on this request and on other items pursuant to changes in the bylaws at a board meeting at least three months prior to the election of officers.

3. Changes to the bylaws suggested by the board will be published in the mini'app'les newsletter ~~at least two months prior to the election of ratification.~~

4. The ratification will be by means of a written ballot as published in the mini'app'les newsletter. Ballots will be accepted at mini'app'les meetings or by mail. All ballots must be received by the 28th of the month in which vote is taken. A two-thirds majority of those voting is necessary for ratification of the changes to bylaws.

5. Changes to these bylaws become effective the first day of month following publication of notice of ratification in the newsletter. Such notice shall appear not more than 60 days after the closing date for receiving ballots.

## I. MISCELLANEOUS

1. mini'app'les will support the copyright laws.

2. In the event of meeting cancellation, the officers will make every effort to contact the local members through the media or other means as appropriate.

3. All Books and Records to be audited not less than once per year by a committee of members, not including officers, appointed by board.

4. All applicable Federal and Minnesota laws and statues apply and supersede where bylaws do not comply with said laws and statutes.